

**Appeals Process for Instructional Interventions
Under the *Regulations Establishing Standards
for Accrediting Public Schools in Virginia***

Approved by the Virginia Board of Education on June 28, 2007

Submission of Application	Potential Instructional Intervention provider submits application to Virginia Department of Education (VDOE) on a schedule determined by the Department.
Review of Application	<p>VDOE Review The Instructional Intervention provider application is reviewed by a VDOE team within 15 business days of submission deadline. The VDOE review team forwards the application with recommendations to the Superintendent of Public Instruction.</p> <p>Superintendent of Public Instruction Review The Superintendent of Public Instruction reviews the recommendation from the VDOE review team within 15 business days of receiving the application from the review team. The Superintendent, acting on behalf of the Virginia Board of Education (BOE) through the Delegation of Authority, will:</p> <ul style="list-style-type: none"> • approve the Instructional Intervention application; or • deny the Instructional Intervention application. <p>Instructional Intervention Application Resubmission If an Instructional Intervention application has been denied by the Superintendent of Public Instruction, the applicant may submit a revised application in accordance with submission deadlines.</p>
Appeals Process	<p>Denied Applicant Appeals to the Superintendent of Public Instruction If an Instructional Intervention application has been denied approval by the Superintendent of Public Instruction, the applicant may appeal, in writing to the Superintendent of Public Instruction within 15 business days of the date the denial letter is mailed. The Superintendent of Public Instruction will convene a review team consisting of one representative for the VDOE, one representative for the instruction intervention applicant, and one independent third party. The review team will review the appeal within 60 business days of the date the appeal is received. The decision of the review team will be sent by letter to the individual submitting the appeal within 15 calendar days of the review team's decision.</p> <p>Denied Applicant Appeals to the BOE If an Instructional Intervention appeal has been denied approval by the Superintendent of Public Instruction, the applicant may appeal, in writing, to the BOE within 15 business days of the date the denial letter is received. The BOE will review the appeal within 60 business days of the date an appeal is received. The final decision of the BOE will be sent by letter to the individual submitting the appeal within 15 calendar days of the BOE's decision.</p> <p>Denied Applicant Appeals Through Virginia Administrative Process Act This decision of the BOE is intended to be a final "case decision" within the meaning of the Virginia Administrative Process Act (APA) §§2.2-4000 et seq. of the <i>Code of Virginia</i>, and subject to further review in accordance with the APA and Part 2A of the Rules of the Supreme Court of Virginia.</p>

**Appeals Process for Instructional Intervention Providers to Satisfy Provisions
in Regulations Establishing Standards for Accrediting Public Schools in Virginia**

